**HEYBRIDGE BASIN PARISH COUNCIL**

**Minutes** of the virtual meeting of Heybridge Basin Parish Council Village Amenities Working Party held on Thursday 21st January 2021, at 4.30 p.m.

Present: R. Bryson. B. Heubner, R. Holland, D. Milsted, L. Schnurr, and Councillor J. Sjollema.

In attendance: J. Watson (Clerk).

**MINUTES**

1. **The Chair to declare the meeting open.**
2. The Chair declared the meeting open.
3. **To receive notification from any persons present of intent to record the meeting.**
4. The Clerk advised that he would be recording the meeting and, by taking part in the meeting, those attending agreed to be recorded.
5. **To receive apologies for absence.**
6. There were no apologies for absence.
7. **To receive Declarations of Interest in accordance with the Council’s Code of Conduct and with section 106 of the Local Government Finance Act 1992.**
8. D. Milsted declared a non-pecuniary interest as Chair of the Conservation Society.
9. **To sign as a correct record the minutes of the meeting of the Village Amenities Working Party held on 21st December 2020.**
10. Proposed L. Schnurr, seconded R. Holland that the minutes of the meeting of the Village Amenities Working Party held on 21st December 2020 be signed as a correct record. Carried with one abstention.
11. **Daisy Meadow Car Park**
12. R. Bryson gave a detailed report in respect of the car park covering,
13. Use
14. Condition
15. Impact on the roads in the Basin area by any decision made by the Parish Council in respect of the car park.
16. After some discussion it was proposed L. Schnurr, seconded R. Bryson and carried unanimously that the Parish Council consult with the Heybridge Basin Parishioners in respect of any proposal(s) regarding the future of the Daisy Meadow Car Park. The Village Amenities Working Party would be pleased to help with any consultation.
17. **Litter on the Sea Wall.**
18. The detailed report from R. Holland was discussed.
19. Proposed R. Holland, seconded R. Bryson and unanimously agreed to recommend to the Parish Council that they purchase two litter bins, bin liners and sandbags to install on the sea wall at a maximum cost of £90.00. It was noted that Maldon District Council (MDC) approved this and that the MDC contractors had agreed to empty these extra bins for the reminder of the Council year at no extra charge.
20. **Lock Hill.**
21. There was nothing to report on this matter.
22. **International Border Issues.**
23. L. Schnurr gave a brief background report on this matter. It was unanimously agreed that L. Schnurr approach the appropriate authorities to ascertain what arrangements they anticipated would be put in place in the Basin to monitor arrivals from abroad. It was agreed he would report back to the next meeting.

1. **Parish Development Plan**
2. The requirements of a Parish Development Plan were noted.
3. Proposed L. Schnurr, seconded R. Holland and carried unanimously that the Parish Council be requested to commence the preparation of such a plan.
4. **Liaison Arrangements with Local Institutions.**
5. Liaison representatives with organisations in the Basin were agreed as follows;
6. Blackwater Sailing Club – J. Sjollema
7. HBSA – D. Milsted
8. Local Public Houses – D. Milsted/R. Holland
9. Wilkins – R. Bryson
10. Boatyards – R. Bryson/R. Holland
11. Canal Co – D. Milsted
12. **Former Chapel Property.**
13. It was noted that this property was surrounded by Parish Council land.
14. Proposed L.Schnurr, seconded R. Bryson and carried unanimously that it be recommended to Council that L. Schnurr and Councillor K. Lawson approach the owner of the property to discuss his plans for the future of the property.
15. **Public Conveniences**
16. The detailed report prepared by R. Holland was noted. It was understood there was further work to be done in this regard and it was agreed to defer this matter to the next meeting.
17. **Outline Neighbourhood Plan**
18. This matter was deferred to the next meeting.
19. **Future Meetings**
20. It was agreed that future meeting of the Working Party would be held on the third Wednesday of each month.

25th January 2021

Date of next meeting 17th February 2021

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